



Office of the City Clerk

Weekly Report – for Week Ending February 24, 2017

OFFICE OF THE CITY CLERK – PROJECTS AND STATUS

Elections

The Argument in Favor of Charter Amendment C, Civilian Review of Police Disciplinary Matters, was submitted on February 21, 2017.

February 21, 2017 was also the last day to file to run for office as a Write-In Candidate in the March 7, 2017 Primary Nominating Election. Six people filed. The list was sent to the Los Angeles County Registrar-Recorder/County Clerk's Office for distribution to applicable polling locations.

Staff has recruited 79.5% of the total number of polling places needed for the May General Municipal Election.

Staff has attended 198 outreach events, reached approximately 6,056 individuals and registered 1,242 new voters to date for the month of February.

Records Management

A conservancy group and the Department of Recreation and Parks researched the history of the Drum Barracks in Wilmington.

Systems

The City Clerk IT Equipment Inventory Database has been uploaded onto the new Citywide Service Now (SNOW) inventory system, replacing the old City SOS inventory system.

2,771 council files dated from 2001-2002 were scanned and uploaded onto the Council File Management System (CFMS). As of today, there are more than 259,000 council related documents available online.

The Neighborhood Council (NC) Funding Program website is now part of the City Clerk internet main page. Neighborhood Council members can visit the new website to find general NC information and upcoming training notifications.

The City Clerk has been collaborating with the Information Technology Agency to rollout the Amazon Alexa voice command for the City Council Calendar. Anyone with an Amazon Alexa enabled device now can listen to the Council Calendar using the voice command feature.

Neighborhood Council (NC) Funding Program

The City Clerk attended the Alliance of River Communities meeting on Monday, February 20, 2017 with the General Manager of Empower LA/DONE to discuss the City Clerk's role in Neighborhood Council Elections and the NC Funding Program. Issues are being gathered into a Google document and pertinent responses will be shared on the NC Funding webpage.

Ten neighborhood councils currently have their funds frozen. Letters have been sent this week regarding outstanding issues that need to be resolved.